



NOTIFICATION

NO.SMTA/ADMIN/2023/646 In pursuance of note no.42 dated 12-04-2023 with the approval of competent authority (i.e. Minister Transport & Mass Transit Sindh). The contract period of the following employees of the Sindh Mass Transit Authority, Transport & Mass Transit Department, Government of Sindh are hereby extended for a period of **One (01)** year as mentioned against each:-

Sr. No.	Name	Designation	Contract Extended W.E.F
1	Mr. Syed Yazim Ali Shah	Deputy Director (Administration & Procurement)	29/05/2023
2	Mr. Rafay Ali Laghari	Deputy Director (Budget & Accounts)	29/05/2023
3	Mr. Kashif Ali Khan	Deputy Director (Contract Management)	03/07/2023
4	Mr. Rizwan Yousuf	Deputy Director Infrastructure	03/07/2023
5	Mr. Babar Ali Khan	Assistant Director (Admin & Procurement)	31/05/2023
6	Mr. Adeel Manzoor	Assistant Director (Budget & Accounts)	29/05/2023
7	Mr. Rizwan	Assistant Director Infrastructure	03/07/2023
8	Ms. Ambreen Fatima	PRO	01/06/2023
9	Mr. Syed Hussain Mughadas	Senior Auditor	30/05/2022
10	Mr. Shakeeb Memon	Sub Engineer	03/07/2022
11	Syed Muhammad Khurram	Sub Engineer	01/06/2022

-MANAGING DIRECTOR-
SINDH MASS TRANSIT AUTHORITY

NO.SMTA/ADMIN/2023/

Karachi, dated the 4th May, 2023

A Copy is forwarded for Information to:-

1. The Accountant General, Sindh, Karachi.
2. The PS to Minister, Transport & Mass Transit, Sindh.
3. The PS to Secretary, Transport & Mass Transit Department, GoS.
4. The PS to Managing Director, SMTA, Karachi.
5. Officer concerned.
6. Master File.

(DEPUTY DIRECTOR ADMINISTRATION)
FOR MANAGING DIRECTOR



**Sindh
Mass Transit
Authority**

TRANSPORT & MASS TRANSIT DEPARTMENT
GOVERNMENT OF SINDH

Karachi Dated: 06th September, 2022

NOTIFICATION

No.SMTA/Notification/2022/1151- With the approval of competent authority (i.e. Chief Minister Sindh). The contract period of the following employees of the Sindh Mass Transit Authority, Transport & Mass Transit Department, Government of Sindh are hereby extended for a period of One (01) year as mentioned against each with 5% increment in the Salaries:-

Sr. No.	Name	Designation	Contract Extended W.E.F
1	Syed Yazim Ali Shah	Deputy Director (Administration & Procurement)	29/05/2022
2	Mr. Rafay Ali Laghari	Deputy Director (Budget & Accounts)	29/05/2022
3	Mr. Kashif Ali Khan	Deputy Director (Contract Management)	03/07/2022
4	Mr. Rizwan Yousuf	Deputy Director Infrastructure	03/07/2022
5	Ms. Ambreen Fatima	PRO	02/06/2022
6	Mr. Babar Ali Khan	Assistant Director (Admin & Procurement)	31/05/2022
7	Mr. Adeel Manzoor	Assistant Director (Budget & Accounts)	29/05/2022
8	Mr. Rizwan	Assistant Director Infrastructure	03/07/2022

MANAGING DIRECTOR
Sindh Mass Transit Authority
Government of Sindh

A copy to forwarded for information & necessary action to:-

1. The Accountant General Sindh, Karachi.
2. The Deputy Director Budget & Accounts, Sindh Mass Transit Authority, TMSTD
3. The P.S to Minister, Transport & Mass Transit, Sindh, Karachi.
4. The P.S to Secretary, Transport & Mass Transit Department, Karachi.
5. The P.S to Managing Director, Sindh Mass Transit Authority, TMSTD, Karachi.
6. Officer Concerned.
7. Notification File.

Deputy Director (Administration & Procurement)
Sindh Mass Transit Authority
Government of Sindh
Syed Yazim Ali Shah
D.D (Admin & Proc.)
Sindh Mass Transit Authority



**Sindh
Mass Transit
Authority**

TRANSPORT & MASS TRANSIT DEPARTMENT
GOVERNMENT OF SINDH

Karachi Dated the 1st June, 2022

NOTIFICATION

NO.SMTA/Salary/2022/L-844 Consequent to the approval of Competent Authority i.e., Minister, Transport & Mass Transit Department / Chairman Sindh Mass Transit Authority Board on the removal of discrepancies, revised salaries of the following contractual employees of Sindh Mass Transit Authority, Transport & Mass Transit Department, Government of Sindh is hereby notified with effect from 01-06-2022:-

NO.	OFFICER NAME	DESIGNATION	SALARY PER MONTH
1	Rizwan Yousuf	Deputy Director (Infrastructure)	230,000/-
2	Babar Ali Khan	Assistant Director (Admin & Procurement)	172,500/-
3	Adeel Manzoor	Assistant Director (Budget & Accounts)	172,500/-
4	Rizwan Ghani	Assistant Director (Infrastructure)	172,500/-
5	Syed Hussain Mugadas	Senior Auditor	86,250/-

2. All other Terms and conditions of the employment contract shall remain unchanged.

**CAPT. (RETD.) ALTAH HUSSAIN SARIO
MANAGING DIRECTOR
SINDH MASS TRANSIT AUTHORITY**

NO.SMTA/Salary/2022/L-844

Karachi Dated 1st June, 2022

The Copy Forward to:-

1. The Accountant General, Sindh, Karachi.
2. Deputy Director Budget & Accounts, SMTA, TMTD, GoS, Karachi.
3. Deputy Director Admin & Procurement, SMTA, TMTD, GoS, Karachi.
4. PS to Minister Transport & Mass Transit Department, Government of Sindh.
5. PS to Secretary, Transport & Mass Transit Department, Government of Sindh.
6. Officer concerned. (*Adeel Manzoor AD Budget & Accounts*)
7. Master File.

11/04/2022

To
Managing Director,
Sindh Mass Transit Authority,
Government of Sindh,
Karachi

Subject : Information and Permission for Training of Six Month Oracle ERP Course at IBA, Karachi
R/Sir,

This is submitted that I have been selected for training in Oracle ERP to be conducted by the Institute of Business Administration (IBA) Karachi. In this regard you are requested to allow me to take the classes regularly.

This is for your information and to seek your permission please. Copy of the selection notification through email is attached please.

Your Sincerely,

Adeel Manzoor Soomro
Assistant Director (Budgets & Accounts)

Sumar

4/11/22 1:37 PM

Gmail - Selection in NAVTCC Program

M Gmail

Adeel Soomro <adeelsoomro.smta@gmail.com>

Selection in NAVTCC Program

1 message

soc_cict <soc_cict@iba.edu.pk>

Mon, Apr 11, 2022 at 8:27 AM

To: "adeelsoomro.smta@gmail.com" <adeelsoomro.smta@gmail.com>

Dear Adeel

Hop you are doing well .. we are pleased to inform you that you have been selected in Oracle ERP course, the duration of the course is six months during Ramadan the classes will be 10:00 a.m. to 02:00 p.m. Saturday and Sunday after Ramadan it will be 5 days 06:00 p.m. to 09:00 p.m., you are requested to take classes on time

Regards

Mahwish Ahmed

Senior Office Coordinator – CICT

Institute of Business Administration

Karachi

TEL: (+9221)-38104700 (Ext 1160)

Mobile: (+92)0335-0349961

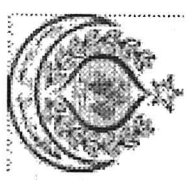


 : Please consider the environment before printing this e-mail

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Recommended

Government of Sindh
Accountant General Sind, Karachi
Monthly Salary Statement (March-2022)



Personal Information of Mr ADEEL MANZOOR SOOMRO d/w/s of MANZOOR AHMED SOOMRO

Personnel Number: 10872381 CNIC: 4550269086957 NTN: Length of Service: 04 Years 10 Months 004 Days
Date of Birth: 01.06.1984 Entry into Govt. Service: 29.05.2017

Employment Category: Regular / Contract

Designation: ACCOUNTS OFFICER 40000016-Labour, Trans, Ind&C.Deptt.
DDO Code: KQ2307-SINDH MASS TRANSIT AUTHORITY KARACHI
Payroll Section: 006 GPF Section: 006 Cash Center:
GPF A/C No: Interest Applied: No GPF Balance: 0.00
Vendor Number: 30772501 - ADEEL MANZOOR SOOMRO SINDH BANK.A/C 0003114446561000
Pay and Allowances: Pay scale: BPS For - 2017 Pay Scale Type: Civil BPS: 17 Pay Stage: 1-

Wage type		Amount	Wage type		Amount
0039	Basic Pay	92,000.00			0.00

Deductions - General

Wage type		Amount	Wage type		Amount
3609	Income Tax	-2,100.00			0.00

Deductions - Loans and Advances

Loan	Description	Principal amount	Deduction	Balance
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Deductions - Income Tax

Payable: 20,399.95 Recovered till March-2022: 14,100.00 Exempted: 0.05- Recoverable: 6,300.00

Gross Pay (Rs.): 92,000.00 Deductions: (Rs.): -2,100.00 Net Pay: (Rs.): 89,900.00

Payee Name: ADEEL MANZOOR SOOMRO
Account Number: 0003114446561000
Bank Details: SINDH BANK LIMITED, 630311 GIZRI BRANCH G-12-1/2 & 23 CLI GIZRI BRANCH G-12-1/2 & 23 CLI, KARACHI

Leaves: Opening Balance: Aailed: Earned: Balance:

Permanent Address:		Domicile: SN - Sindh		Housing Status: No Official	
City: KARACHI					
Temp. Address:					
City:		Email:			

To,

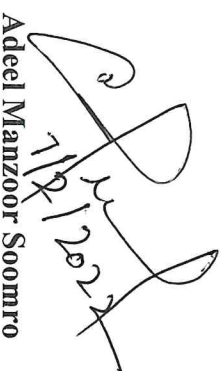
The Deputy Director Budget & Accounts,
Sindh Mass Transit Authority (SMTA),
Karachi.

Subject: Request for Two (02) Days Leave Due To Personal Work.

R/Sir,

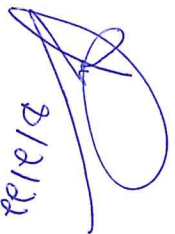
With due respect it is state that I have an important work at Hyderabad, that is why I will not be able to come office due to the subject reasons. In this regard, I request to grant me leave of two days w.e.f 10-02-2022 to 11-02-2022.

I shall be thankful to you for considering my leave application.

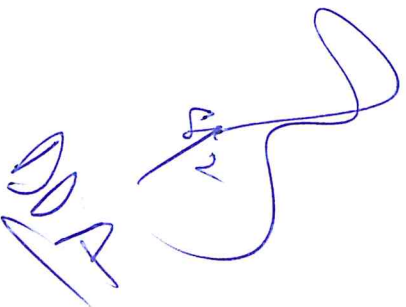

11/2/2022

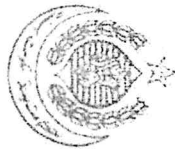
Adel Manzoor Soomro
Assistant Director Budget & Accounts
SMTA

Recommended


2/2/22

M.D. SMTA,


2/2/22



**GOVERNMENT OF SINDH
TRANSPORT & MASS TRANSIT
DEPARTMENT**

Karachi, dated 11th August, 2020.

NOTIFICATION

No. SO (G)/7(680)/2016: With the approval of competent authority (i.e. Chief Minister, Sindh), the contract period of following employees of Sindh Mass Transit Authority, Transport & Mass Transit Department, Government of Sindh are hereby extended for a period of two (02) year as mentioned against each. No TA/DA and other allowances will be admissible:-

S. No.	NAME	DESIGNATION	CONTRACT EXTENDED W.E.F
1	Syed Yazim Ali Shah	Deputy Director (Admin & HR)	29.05.2020
2	Mr. Rafay Ali Leghari	Deputy Director (Finance & Accounts)	29.05.2020
3	Mr. Kashif Ali Khan	Deputy Director (Contract/Procurement)	03.07.2020
4	Ms. Ambreen Fatima	Media Manager/PRO	02.06.2020
5	Mr. Rizwan Yousif	Executive Engineer	03.07.2020
6	Syed Khan Muhammad Shah	Executive Engineer	01.06.2020
7	Mr. Babar Ali Khan	Administrative Officer	31.05.2020
8	Mr. Adeel Manzoor	Accounts Officer	29.05.2020
9	Mr. Aizaz Sardar	Assistant Engineer Executive	16.05.2020
10	Mr. Rizwan	Assistant Engineer Executive	03.07.2020

-GHULAM ABBAS DETHO-
SECRETARY TO GOVERNMENT OF SINDH

No. SO (G)/7(680)/2016:

Karachi, dated the 11th August, 2020

A copy is forwarded for information & necessary action to:-

1. The Accountant General Sindh, Karachi.
2. The Managing Director, Sindh Mass Transit Authority, TMTD, Karachi.
3. The P.S to Minister, Transport & Mass Transit, Sindh, Karachi
4. The P.S to Secretary, Transport & Mass Transit Department, Karachi.
5. Officer concerned.
6. Notification File.



(GHULAM FAROOQ MANGRIQ)
SECTION OFFICER (GENERAL)
For Secretary to Government of Sindh



GOVERNMENT OF SINDH
SINDH MASS TRANSIT AUTHORITY
TRANSPORT & MASS TRANSIT DEPARTMENT

CARD NO.		DATE OF ISSUE	
NAME		ADEEL MANZOOR SOOMRO	
FATHER'S NAME		MANZOOR AHMED SOOMRO	
DESIGNATION		ACCOUNT OFFICER	
DEPARTMENT		SINDH MASS TRANSIT AUTHORITY TRANSPORT & MASS TRANSIT DEPARTMENT GOVERNMENT OF SINDH	



SIGNATURE OF HOLDER

DIRECTOR ADMINISTRATION & HR
FOR MANAGING DIRECTOR (SMTA) ISSUE AUTHORITY

RESIDENTIAL ADDRESS: PLOT # 64/1-m-PECHS Block-6
KARACHI, SINDH, PAKISTAN

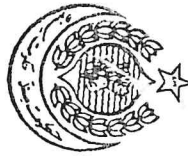
OFFICE PH # 021-35865392 RES. PH: # 0333-3071524

BLOOD GROUP B Positive DATE OF BIRTH 01-06-1984

CNIC NO. 45502-6908695-7

THIS CARD IS THE PROPERTY OF
SINDH MASS TRANSIT AUTHORITY
TRANSPORT & MASS TRANSIT DEPARTMENT
GOVERNMENT OF SINDH
IF FOUND PLEASE RETURN TO ISSUING AUTHORITY

PLEASE WRITE BIO DATA
CLEARLY WITH BOLD LETTERS



NO.SMTC/ADMIN/ORDER/2017/209
GOVERNMENT OF SINDH
TRANSPORT & MASS
TRANSIT DEPARTMENT

NOTIFICATION

NO.SMTC/ADMIN/HIRING/2017/09/86:- In pursuance of this department's offer order of even number dated 22-05-2017, Mr. Adeel Manzoor, **Account Officer**, Sindh Mass Transit Cell (SMTC), Transport & Mass Transit Department is hereby allowed to join Transport & Mass Transit Department, Government of Sindh w.e.f 29-05-2017 on contract basis for three (03) years with fixed monthly salary amounting to Rs.80,000/-. No TA / DA and other allowances will be allowed.

2. Terms and conditions will be followed.

SECRETARY TO GOVERNMENT OF SINDH

NO.SMTC/ADMIN/HIRING/2017/09/86

Karachi dated the 5th June, 2017

A copy is forwarded for information to: -

1. The Accountant General Sindh, Karachi.
2. The Director General, Sindh Mass Transit Cell (SMTC), Transport & Mass Transit Department, Government of Sindh, Karachi.
3. The Private Secretary to Secretary, Transport & Mass Transit Department, Government of Sindh, Karachi.
4. Officer Concerned.
5. Office Notification File.

(QASSIM DADA)
DIRECTOR (F&A)

Qassim Dada
Received
[Signature]



SERVICES HOSPITAL
GOVERNMENT OF SINDH
KARACHI

NO. SHK/MED/PFI/ 1211 Dated 28-05-2017

Ref No. SMT/Adm/1410104/2017/135 24-05-2017

Medical Fitness Certificate

I / We hereby certify that I/We have examined Mr./Mrs./Miss

Se Menzon Ahmed Sohrw Adeel Menzon a candidate for employment in the

Transport New Transit Department and cannot discover that he

/she has any disease, constitutional weakness or bodily infirmity except None

Heav I / We do not consider this a disqualification for employment in
the office of Accounts Officer

His age is, according to his/her own statement

33 years.

and by appearance about Thirty Three years.

Mark of Identification: Not mark on his shoulder

CNIC No. 45502-6808695-7



28/5/17
CIVIL SURGEON
KARACHI

ANA

Date 29-5-11

The Secretary to Government of Sindh
Transport Department
Karachi

SUBJECT: ACCEPTANCE & JOINING REPORT FOR THE
POST OF ACCOUNT OFFICER, SINDH MASS
TRANSIT CELL (SMTC) TRANSPORT & MASS
TRANSIT DEPARTMENT.

With reference to Sindh Mass Transit Cell,
Transport & Mass Transit Department Government
of Sindh Office letter NO: SO. SMTC/ADMIN/HIRING/
2017/04/86 dated 22nd May 2017 regarding the
appointment for the Post of Account Officer
copy of office letter & ORIGINAL Medical Fitness
Certificate enclosed.

I hereby accept all the terms & condition laid
down in the office appointment letter and
join my ~~office~~ duty today on dated 29-5-

Respectfully
@ R. S.

ADVEEL MANZOOK

~~ADVEEL~~



No. SMTC/ ADMIN/ HIRING/ 2017/ 135-
GOVERNMENT OF SINDH
SINDH MASS TRANSIT CELL
TRANSPORT & MASS TRANSIT
DEPARTMENT
Karachi, dated 24th May, 2017

To,

The Medical Superintendent,
Services Hospital,
Karachi.

SUBJECT:

OFFER OF APPOINTMENT TO THE POST OF "ACCOUNTS
OFFICER", SINDH MASS TRANSIT CELL, (SMTC) UNDER
TRANSPORT & MASS TRANSIT DEPARTMENT, (TMTD), GOS.

I am directed to refer to the subject noted above and to state that **Mr. Adeel Manzoor S/o Manzoor Ahmed Soomro** has been appointed as an "**Accounts Officer**" SMTD/ADMIN/HIRING/2017/09/86 dated 22-05-2017 on contract basis for three years (copy enclosed).

2. It is, therefore, requested that he may be medically examined & issue Medical Fitness Report.


(**QASSIM DADA**)
Director (F&A)
SMTC / TMTD

A copy is forwarded for information to the P.S to Secretary, Transport & Mass Transit Department, Karachi.


Director (F&A)



NO.SMTC/ADMIN/HIRING/2017/04146.
GOVERNMENT OF SINDH
SINDH MASS TRANSIT CELL
TRANSPORT & MASS TRANSIT
DEPARTMENT
Karachi dated the 22nd May, 2017

To,

Mr. Adeel Manzoor

SUBJECT: OFFER LETTER FOR THE POSITION OF "ACCOUNT OFFICER", SINDH MASS TRANSIT CELL (SMTC)" TRANSPORT & MASS TRANSIT DEPARTMENT.

With the approval of Competent Authority, you are hereby offered the post of "ACCOUNT OFFICER", SINDH MASS TRANSIT CELL (SMTC)" which has been created under the aegis of Transport & Mass Transit Department purely on temporary basis for a contract period of three (03) years with Lump sum Remuneration amounting to Rs.80,000/- per month on the following terms and conditions:-

- i) You will be governed by such rules and orders as applicable to other civil servants of your grade / contract rules.
- ii) You will undergo a medical examination service (contract basis) and your contract appointment will be subject to the condition that you are declared medically fit by the competent medical authority.
- iii) In case of your tendering resignations, you will not leave the charge of your post unless and until your resignation is formally accepted. Behaviors contrary to this condition will tantamount to misconduct and will be dealt with accordingly.
- iv) Your services are purely on temporary / contract basis.
- v) Your services will be on the basis of satisfactory performance and liable to terminate if found any negligence.
- vi) You shall perform all such functions / services as envisaged in the Sindh Mass Transit Authority (SMTA) Act 2016 under the Administrative Control of Transport & Mass Transit Department, Govt. of Sindh.
- vii) After establishment of Sindh Mass Transit Authority (SMTA), your services will be absorbed from SMTC to SMTA as per SG&CD's Notification vide NO.SO(C-IV)/SG&CD/4-13/15, dated 23-11-2016.

2. If you accept the offer on the terms and conditions specified above, you should report for duty to Secretary, Transport & Mass Transit Department, Government of Sindh within Seven (07) days of the issue of this offer. Failing which it will be presumed that you are not willing to accept it which will be cancelled without any notice.


(Qasim Dada)
Director(F&A)
Sindh Mass Transit Cell

A copy is forwarded for information to the PS to Secretary Transport & Mass Transit Department, Govt. of Sindh Karachi.

Director (Finance & Admin)

To

The Secretary to Government of Sindh
Transport Department
Karachi

SUBJECT: ACCEPTANCE FOR OFFER LETTER FOR THE POSITION OF
"ACCOUNT OFFICER" SINDH MASS TRANSIT CELL (SMTC)
TRANSPORT & MASS TRANSIT DEPARTMENT

With reference to Sindh Mass Transit Cell, Transport & Mass Transit
Department Government of Sindh Offer letter No: SO.SMTC/ADMIN/HIRING/2017/09/86
dated 22nd May, 2017 regarding the Appointment for the Post of Account Officer
(copy enclosed).

2. I hereby accept all the terms & conditions laid down in the offer appointment
letter ~~and joining my duty today dated 25-05-2017.~~



(Adeel Manzoor)
Account Officer

Cell# 0333-3071524

ALC 055

ADEEL MANZOOR SOOMRO

Professional Résumé

Date of Birth:	01 - June - 1984	Age:	32 Years
Address:	Current Address Plot # 64/1 - M-PECHS, block 6 Karachi Pakistan. Permanent Address: House # B-584, Shahdadu Mohallah Rohri, District Sukkur.		
Contact:	(92-333) 3071524	Cell:	(92-314) 2763089
Email(s):	soomro_adeel@hotmail.com		



Objective: To seek a competitive full time position that would enable me to properly utilize my knowledge, interpersonal skills and practical work sense in the field of Finance, Accounts and Audit.

Professional Career Summary:

Professional Certification	:	ACCA (Part-2)	
Education	:	M.A Economic, B.Com	
Work Experience	:	Duration	Organization & Designation
		Mar 16 to date	AL NOOR SUGAR MILLS LIMITED (MDF DIVISION) as a Manager Internal Control
		28 May 2017	
		Nov 12 – Feb 16	Moro Textile Mills Limited as a Manager Internal Audit
		Jun 10 – July 12	Umar Spinning Private Limited as Deputy Manager Internal Audit
		Jan 08 – June 10	Sooty Enterprises Pvt Ltd as Senior Internal Auditor
		Jan-06– Nov 07	Tanzeem & Co Chartered Accountants as Audit trainee

Work Experience (most recent on the top)

Organization	:	AL NOOR SUGAR MILLS LIMITED (MDF DIVISION) (ALNOOR LASANI)
Organization Type	:	The business of MDF board Division is to manufacture and sell medium density fiber board with brand name ALNOOR LASANI to local as well as foreign customers. MDF board division is engaged in manufacturing of Raw board as well as laminated and foiled board and currently offering laminated board in 99 textures. Recently MDF has introduced board laminated on High gloss paper first time in Pakistan.
Designation	:	Manager Internal Control
Tenure	:	March 2016 to date
Location	:	Head office in Karachi & Production Plant in Shaphur Jahnna Near Moro Sindh Pakistan.
Area(s) of Experience	:	Reviewing the company's system, internal control and analyzing risk. Audit with efficiency and cost benefit approach.
Reporting to	:	GM Finance & Managing Director.
Responsibility	:	Management Reporting, Audit & Assurance, Formulating Strategy, Forecasting, Leading & Supervision of Payroll Department, RAW Material Weighbridge Department Gate Inward/ Outward material Through SAP,
Span of Control	:	17staff (1 Audit Assistant, 4 Payroll, 8 Weighbridge Department & 4 Gate Inward / Outward SAP.
Brief Job Description	:	<ul style="list-style-type: none"> Reviewing the company's system, internal controls & analyzing risk Redesigning of various accounting systems and procedures which enhance internal

	<ul style="list-style-type: none"> controls through SAP Business One. Check Compliance of company policies by Post and Pre Audit and verifying the cash flows of factory. Reviewing day to day book keeping ensuring that acceptable Accounting procedures are adopted for recording financial transactions. Leading Team for physical verification of finished product, stocks, stores & spares, maintenance of proper stock levels Supervision and day to day direct monitoring of Payroll department, Weighbridge department & Gate Inward/ Outward material. Working on SAP Business One of Abacus Consulting: Financial Management. System, Inventory System, Sales Management System, and Human Resources Management System. Weighbridge System, Material Inward / Out ward system and Payroll System of TimeTrax (EFRO TECH).
Organization :	Moro Textile Mills Limited.
Organization Type :	Cotton Yarn Maker
Designation :	Manager Internal Audit
Tenure :	November 2012 till February 2016.
Location :	Head office in Karachi, & Production Plant in Moro Sindh Pakistan.
Area(s) of Experience :	Reviewing the company's system, internal control and analyzing risk. Audit with efficiency and cost benefit approach.
Reporting to :	Chief Financial Officer & Managing Director.
Responsibility	Management Reporting, Audit & Assurance, Formulating Strategy, Budget & Forecasting, Leading & Supervision.
Span of Control :	2 staff including 1 Senior Auditor & 1 Staff Audit Assistant
Brief Job Description :	<ul style="list-style-type: none"> Reviewing the company's system, internal controls & analyzing risk. Redesigning of various accounting systems and procedures which enhance internal controls and reduce cycle time. Check Compliance of company policies by Post and Pre Audit. Individual Audit assignments performed like Fixed Assets, Human Resources, Sales, Leading Team for physical verification of stocks, stores & spares, maintenance of proper stock levels. Reviewing monthly book keeping ensuring that acceptable Accounting procedures are adopted for recording financial transactions.
Organization :	Umar Spinning Mills Private Limited.
Organization Type :	Cotton Yarn Maker
Designation :	Deputy Manager Internal Audit
Tenure :	June 2010 to July 2012
Location :	Head office in Karachi, Branch Office in Lahore, and Production Unit in Raiwind Pakistan.
Area(s) of Experience :	Reviewing the company's system, internal control and analyzing risk. Audit with efficiency and cost benefit approach.
Reporting to :	Chief Financial Officer & Managing Director.
Responsibility :	Management Reporting, Audit & Assurance, Formulating Strategy, Budget & Forecasting, Leading & Supervision.
Span of Control :	2 staff including 1 Senior Auditor & 1 Staff Audit Assistant
Brief Job Description :	<ul style="list-style-type: none"> Reviewing the company's system, internal controls & analyzing risk. Redesigning of various accounting systems and procedures which enhance internal controls and reduce cycle time. Check Compliance of company policies by Post and Pre Audit. Individual Audit assignments performed like Fixed Assets, Human Resources, Sales, Leading Team for physical verification of stocks, stores & spares, maintenance of proper stock levels. Reviewing monthly book keeping ensuring that acceptable Accounting procedures are adopted for recording financial transactions. Working on ERP system web based of ITG, Modules: Financial Management. System, Inventory System, Sales Management System, and Human Resources

	Management System.
Organization :	Sooty Enterprises Pvt Ltd.
Organization Type :	Denim Pant Maker / Export to Different countries.
Designation :	Senior Internal Auditor
Tenure :	January 2008 to June 2010
Location :	Karachi, Pakistan
Area(s) of Experience :	Reviewing the company's system, internal control and analyzing risk. Audit with efficiency and cost benefit approach.
Reporting to :	Manager Audit, Asst Manager Audit & Managing Director
Responsibility :	Management Reporting, Audit & Assurance, Formulating Strategy, Budget & Forecasting, Leading & Supervision
Brief Job Description :	<ul style="list-style-type: none"> • Providing an independent and objective opinion on risk management, control and governance; • Examining, evaluating and monitoring the adequacy and effectiveness of accounting and internal control system. • Providing formal assurance to support the financial statement. • Providing advice and support on audit issues. • Reviewing the company's system and analyzing risk. • Individual Audit assignments performed like Fixed Assets, Human Resources, Sales, etc. • To conduct the operational and financial audit. • To conduct the physical stock counts on different locations. • To conduct vouchers audits like Cash Payments, Bank Payments and Cash receive etc. • Ensuring effective co-ordination and consistent delivery of internal audit reports. • Working in Supply Chain Management (SCM) Sidat Hyder Program, Sidat Hyder financials (GL), Oracle based Human Resources management system (HRMS) • Any other work assign by the Managements.
Organization :	Tanzeem & Comapany Chartered Accountants
Organization Type :	Chartered Accountant
Designation :	Audit Trainee
Tenure :	January 06 – Nov 07
Location :	Karachi, Pakistan
Area(s) of Experience :	Audit & Related Financial Services
Reporting to :	Reporting directly to the Supervisor, Manager and Partner
Responsibility :	Professional exposure in respect of Audit & Related Financial Services
Brief Job Description :	<ul style="list-style-type: none"> • Determine that all reports to be issued reflect the work performed and meet the reporting and auditing standards of the Firm and the profession. <p>During the training following Company's were audited:</p> <ul style="list-style-type: none"> • Habib Motorcycle (Private) Limited • Hamdard Laboratory Waqf Pakistan • BNS Logistic (Private) Limited • Dadabhoi Cement • Dadabhoi Energy • Dadabhoi Construction

ional Certification & Academic Education (most recent on the top)

PROFESSIONAL QUALIFICATION	Association of Chartered Certified Accountants – (ACCA) Part-2	
	<p>Association of Chartered Certified Accountants – (ACCA) - United Kingdom.</p> <p>ACCA (the Association of Chartered Certified Accountants) is the fastest-growing global professional accountancy body. Within the ACCA Qualification, there is a strong focus on professional values, ethics and governance - skills which are essential as the accountancy profession moves towards strengthened codes of conduct, regulation and legislation with an increasing focus on professionalism and ethics in accounting.</p>	
ACADEMIC QUALIFICATION	Master of Economics- 2007	Shah Abdul Latif University.
	Bachelor of Commerce - 2005	Shah Abdul Latif University.
	Higher School Certificate in Pre-Medical - 2003	Public School Sukkur
	Secondary School Certificate in Science - 2001	Public School Sukkur

Certification

Sr.	Skills & Abilities
1	Introductory Level of Certified Accounting Technician (CAT)
2	Certification in Information Technology (CIT) from B.I.S.E. Sukkur

Computer Skills and Other Abilities

Sr.	Skills & Abilities	Proficiency Level	Last Used / Practiced
1	Word Processing	Good	Currently Using
2	Outlook Express	Good	Currently Using
3	Spread Sheet	Good	Currently Using
4	Budgeting and Forecasting	Good	Currently Using

Activities

Sr.	Skills & Abilities
1	Reading News Papers & Books
2	Listening Music
3	Internet Surfing etc

Personal Information

Father's Name	:	Manzoor Ahmed Soomro
Marital Status	:	Married
Nationality	:	Pakistani
CNIC No.	:	45502-6908695-7
Language Competency	:	Sindhi, Urdu, English,

Reference

	Name	Organization	Know As	Contact No.
1	Mr. Nouman Rafiq	Head of Finance, Alinma Tokio Marine Company	Colleague	+966 11 2123910
2	Mr. Shaukat Ali Khan	GM Inventory Alkaram Towel	Colleague	+92-333- 3191496

Sr. No. B3-0122161

Registration No. S-22-122161

CNIC No. 45502-6908695-7



Prime Minister's
Youth Programme

**Government of Pakistan
National Vocational & Technical Training Commission (NAVTTC)
Prime Minister's Youth Skills Development Program**

This Certificate is awarded to ADEEL MANZOOR SOOMRO S/D/o MANZOOR AHMED SOOMRO
at Karachi on this 06th day of January, 2023

on successful completion of the certificate course of
Certificate In Oracle (ERP)

in B Grade

from 07th March, 2022 to 06th September, 2022

Institute of Business Administration Karachi

from

Sajid Baloch
Executive Director
NAVTTC



APACC
Asia Pacific Accreditation and Certification Commission



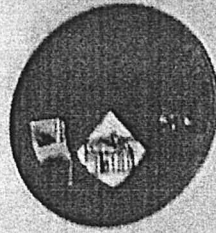
MUHAMMAD ALI QACHAH
Director General
NAVTTC Regional Office Sindh Karachi
Government of Pakistan

Director General
NAVTTC

Book No. IR 0136

Certificate No. IR 013591

Seat No. 1051



SHAH ABDUL LATIF UNIVERSITY, KHAIRPUR

Having successfully passed the courses of studies
as a Regular candidate in the Faculty of Management Sciences
the degree of

MASTER OF BUSINESS ADMINISTRATION

(3.5 YEARS PROGRAM) FINANCE

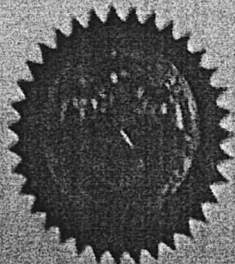
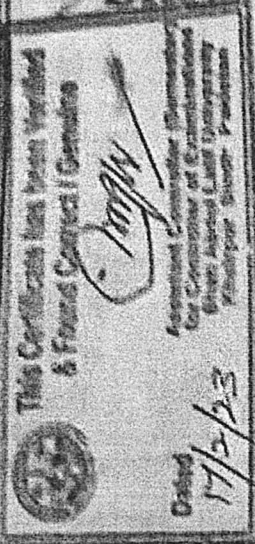
"B" GRADE


is hereby conferred upon

ADEEL MANZOOR S/O MANZOOR AHMED SOOMRO

in the year 2021

Given under the Seal of Shah Abdul Latif University at Khairpur, Sindh, Pakistan
on February 10, 2023




Controller of Examinations


Registrar


Vice Chancellor

Book No. GE0133



Certificate No. GE013236

Seat No. 83423

SHAH ABDUL LATIF UNIVERSITY, KHAIRPUR

Having successfully passed the courses of studies
as an External candidate in the Faculty of Social Science & Arts

the degree of
MASTER OF ARTS

ECONOMICS

SECOND DIVISION

is hereby conferred upon

ADEEL MANZOOR S/O MANZOOR AHMED SOOMRO

in the year 2007

Given under the Seal of Shah Abdul Latif University at Khairpur, Sindh, Pakistan
on June 17, 2020



Controller of Examinations

Registrar

Vice Chancellor

RAFAI ALI LAGORI
Deputy Director (S.A.)
Sindh Mass Transit Authority
Transport & Mass Transit Department
Government of Sindh

SHAH ABDUL LATIF UNIVERSITY, KHAIRPUR



Certificate No. B- 026958

Book No. B- 270

CLASSIFICATION

First Class 60% & above
Second Class 45% to 59%
Third Class 33% to 44%

MARKS CERTIFICATE

Certificate showing the number of Marks secured by

Mr. / Miss.

Adeel Manzoor
Manzoor Ahmed Soomro

S/o / D/o

in each head of passing at the M.A. (Final) in

Subject,

Annual / Supplementary Examination of 20 *07* held in *Oct*

20 *07*

Seat No.	Paper I	Paper II	Paper III	Paper IV	Practical/Thesis/ Monogram	Viva Voce	Total Marks of M.A. (Final)	Pass or Fail	Total Marks of M.A. (Previous)	Grand Total Marks of M.A. Prev. & Final	Class	Remarks
<i>83423</i>												
Maximum Marks	100	100	100	100		100	500		500	1000		
Minimum Marks for Passing	33	33	33	33		33						
Marks Obtained	55	45	73	65		40	258	Pass	289	547	Second	
Total Marks obtained (in words) <i>Five hundred forty seven</i>												

Khairpur (Sindh, Pakistan)

Note: The University reserves the right of issuing any correction in the result if any mistake is detected later on.

Dated *20/11/2007*

Controller of Examinations

Book No. GE0133



Certificate No. GE013239

Seat No. 73392

SHAH ABDUL LATIF UNIVERSITY, KHAIRPUR

Having successfully passed the courses of studies
as a Regular candidate in the Faculty of Commerce & Business Administration

the degree of
BACHELOR OF COMMERCE

PASS

SECOND DIVISION


is hereby conferred upon

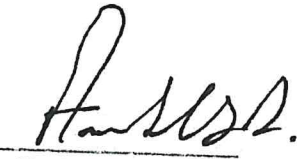
ADEEL MANZOOR S/O MANZOOR AHMED SOOMRO

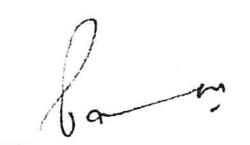
in the year 2005

Given under the Seal of Shah Abdul Latif University at Khairpur, Sindh, Pakistan
on June 17, 2020




Controller of Examinations


Registrar


Vice Chancellor

RAFAY ALI LAGHARI
Deputy Director (F&A)
Sindh Mass Transit Authority
Transport & Mass Transit Department
Government of Sindh

Shah Abdul Latif Unibersity, Khairpur, Sindh, Pakistan

Book No. C- 026



Certificate No. C- 002537

MARKS CERTIFICATE

Certificate showing the number of Marks secured by

CLASSIFICATION

First Class 60% & above
Second Class 45% to 59%
Third Class 33% to 44%

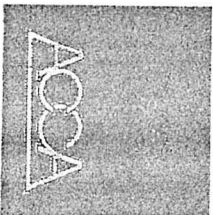
Mr. / M/s Adeel Manzoor
S/o / D/o Manzoor Soomro
in each head of passing at the B.Com (Pass) Part-II (New Course) Annual / Supplementary Examination of 2005
held in the month of Sept 2005

Seat No.	Economics of Pakistan	Advanced Accounting	Cost Accounting	Business Taxation	Business Law	Auditing	Business Communications	Pakistan Studies	Total Marks of Part II	Pass or Fail	Total Marks of Part I	Grand Total of Part I & II	Class	Remarks
<u>73392</u>	I	II	III	IV	V	VI	VII	VIII	750		750	1500		
Maximum Marks	100	100	100	100	100	100	100	50	750					
Minimum Marks for Passing	33	33	33	33	33	33	33	17						
Marks Obtained	67	70	62	53	57	68	55	31	463	<u>Pass</u>	391	854	<u>Second</u>	
Total Marks obtained (in words) <u>Eight hundreded fifty four only</u>														

Note: The University reserves the right of issuing any correction in the result, if any mistake is detected later on.

Dated 20

[Signature]
Controller of Examinations



Provisional Results Notification for ACCA Computer Based Examinations

This is to certify that

Adeel Manzoor

**has achieved the following provisional result
in the Computer Based Examination in Paper**

**12-Financial Information for Management
50% - Pass**

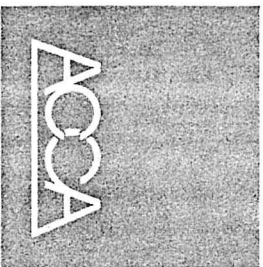
held at

Tahani's School of Accountancy

on

20/03/06

**This is a provisional result that will be verified and confirmed
by ACCA on your next Examination Entry Form.**



Introductory Level

This is to certify that

Adeel Manzoor Soomro

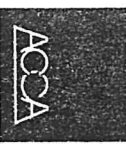
completed Introductory Level of the
Certified Accounting Technician examinations

The subjects covered were:

T1	Recording Financial Transactions (Pass by CBE)	Pass
T2	Information for Management (Pass by CBE)	Pass

1028914

1305457/877/439



1028914
Mr Adeel Manzoor Soomro
Abdullah Terrace
Flat No C 31 Block No 16
Gulistan E Johar
KARACHI
Sindh
PAKISTAN

1 March 2005

Ref: CERT/Ref: Cert/1028914

Dear Mr Adeel Manzoor Soomro

Following the December 2004 examination session please find enclosed your certificate of completion.

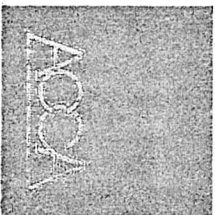
Yours sincerely

A handwritten signature in black ink, appearing to read 'J Bennett'.

Judith Bennett
Head of Examinations, Customer Services



The Association of Chartered Certified Accountants
64 Fintiesion Square Glasgow G3 8DT United Kingdom
tel: +44 (0)141 582 2000 fax: +44 (0)141 582 2222
www.acca.org.uk



Provisional Results Notification for ACCA Computer Based Examinations

This is to certify that

Adeel Manzoor Soomro

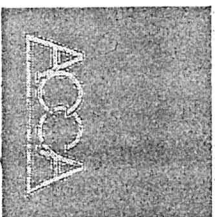
has achieved the following provisional result
in the Computer Based Examination in Paper

**T1(INT)-Recording Financial Transactions
74% - Pass**

held at
Al-Hamd Academy

on
4/13/04

This is a provisional result that will be verified and confirmed
by ACCA on your next Examination Entry Form.



Provisional Results Notification for ACCA Computer Based Examinations

This is to certify that

Adeel Manzoor Soomro

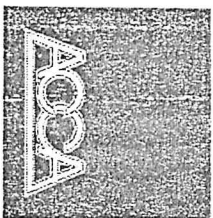
has achieved the following provisional result
in the Computer Based Examination in Paper

T2-Information for Management Control
56% - Pass

held at
Al-Hamad Academy

on
4/15/04

**This is a provisional result that will be verified and confirmed
by ACCA at your next Examination Entry Form.**



Provisional Results Notification for ACCA Computer Based Examinations

This is to certify that

Adeel Manzoor Soomro

has achieved the following provisional result
in the Computer Based Examination in Paper

**T3(INT)-Maintaining Financial Records
58% - Pass**

held at
Al-Hamd Academy

on
10/27/04

This is a provisional result that will be verified and confirmed
by ACCA on your next Examination Entry Form.

AL-NOOR SUGAR MILLS LIMITED

(MDF BOARD DIVISION)



15th Sep, 2017



TO WHOM IT MAY CONCERN

This is to certify that Mr. Adeel Manzoor Soomro S/O Manzoor Ahmed Soomro worked for Alnoor Sugar Mills MDF Board Division from Mar 01st, 2016 till May 30th, 2017 as a "Manager Internal Control". Adeel is a responsible, hardworking and honest person and the management was fully satisfied with his performance.

Adeel was responsible for following additional Departments: Accounts, Time Office & Payroll, Weighbridge, Raw and Finished Goods. He also demonstrated that he is a team player by maintaining strong relationships with his team members and showed excellent leadership skills.

Since his employment in Al-Noor MDF, Adeel has shown an excellent attitude to his work and has been a popular team member. We wish him success in all his future endeavours.

Sincerely,
For Alnoor Sugar Mills Ltd.
(MDF Board Division)



Muhammad Asif Hingora
General Manager Finance

cc: Personal File

Head Office:
96-A, Sindhi Muslim Housing Society,
Karachi-74400, Pakistan.
Phone No: 92-21 34392120, 34389272, 34559853
E-mail: info@alnoorlasani.com

Factory:
Shahpur Jahania, Taluka: Moro
District: Naushero Feroze,
Sindh, Pakistan.
Phone No: 0244-314055, 314057
Fax No: 0244-314056

Moro textile mills limited



5, March, 2016

TO WHOM IT MAY CONCERN

EXPERIENCE CERTIFICATE

This is to certify that Mr. Adeel Manzoor Soomro, S/o. Manzoor Ahmed Soomro, CNIC, 45502-6908695-7, has been associated with Moro Textile Mills Ltd from , 1st, October, 2012 to 28th, February, 2016 as a Manager Internal Audit with additional charge of Head of Administration for period from 8, February, 2013 to 28, February, 2016.

Moreover, we would like to reflect over his conduct during his stay with us we found him active, confident person, he is professionally sound and hardworking. He has been found sincere, reliable and trustworthy. He has a genuine temperament and can efficiently work in a team for the realization of organizational goals and objectives.

He resigned by his own will. We wish him all the best in his future endeavor.

Sincerely

A handwritten signature in dark ink, appearing to read 'M. Manoo', written over a horizontal line.

Director

Moro Textile Mills Ltd



Umer Spinning Mills
(Pvt.) LIMITED

September 05, 2012

TO WHOM IT MAY CONCERN

This is to certify that Mr. Adeel Manzoor S/O Manzoor Ahmed Soomro having NIC No. 45502-6908695-7 is working with this organization From June, 23, 2010 to July, 16, 2012 as
Deputy Manager Internal Audit.

During his service tenure of a long attachment, he is performing with his all efficiency and hard working being an efficient and devoted employee of the organization.

Moreover, I would like to reflect his conduct during his stay with us, he has found sincere, reliable, and trustworthy. He has genial temperament and efficiently works in a team to achieve organizational goals and objectives.

We wish him every success and all the best in his future endeavors.

H.R Manager

SOORTY

June 20, 2010

TO WHOM IT MAY CONCERN

This is to certify that Mr. **ADEEL MANZOOR S/O MANZOOR AHMED** having NIC No. 45502-6908695-7 have been working as a Senior Internal Auditor in Finance Department since 02-01-2008.

He tendered his resignation on his own accord on June 21, 2010. During his service tenure, the Management found him hard working and efficient one who always discharged his duties with his all devotion and dedication.

We wish him every success in his future endeavors and assignments.


G.M (Finance)



SOORTY ENTERPRISES (PVT.) LTD.
Plot 26, Sector 23, Korangi Industrial Area, Karachi, 74900, Pakistan.
UAN: +92-21-1111-1111-735 / +92-21-35061912 Fax: +92-21-35060584/35061053
E-Mail: cnrtu@cnrtu.com Website: www.cnrtu.com

CHRIEN



TANZEEM & COMPANY
CHARTERED ACCOUNTANTS

■ Suite No. 6, Second Floor,
Kashif Centre,
Shohrah-e-Faisal
Karachi-75530

■ Phone : +92(021) 5640414-415
Fax : +92(021) 5640416
Email : tanzeemco@pk.netsoft.com

TO WHOM IT MAY CONCERN

This is to certify that Mr. Adeel Manzoor S/O Manzoor Ahmed Soomro had been working with the firm for the period mention below:

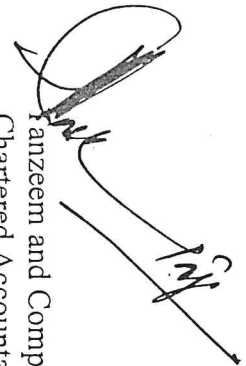
Date of joining the Firm: January, 01, 2006

Date of resigning from the firm: November, 30, 2007

Designation: Auditor

During the tenure of his service we found him honest, dedicated and hard working. He has left the firm of his own choice and we wish him all the Success in his future endeavors.

Karachi
December, 5, 2007


Tanzeem and Company
Chartered Accountants

BOARD OF INTERMEDIATE & SECONDARY EDUCATION SUKKUR - SINDH



CERTIFICATE

This is to certify that the candidate

Abul Majeed S/O-D/O Majeed Ahmed Soomro
bearing Seat No. 45423 of Govt. Fakhri School Sukkur
appeared in the paper of information Technology (I.T) as an
optional Subject at HSC Part-II (Group Pre. Medical) Annual
Examination 2003, and declared Pass/Fail by securing
063 marks out of 100.

(PROF: ABDUL QAYOUM BHATTI)
CONTROLLER OF EXAMINATIONS

BOARD OF INTERMEDIATE AND SECONDARY EDUCATION

SUKKUR, SINDH

Book No.ss 05300

Centre Sukkur

Certificate No.ss 529923

Seat No. 98534

Group: Science/General



SECONDARY SCHOOL CERTIFICATE EXAMINATION 2001 ANNUAL/SUPPLEMENTARY

This is to Certify that Adeel Manzoor S/o, D/o Manzoor Ahmed, Joomra of the
Government Public High School Sukkur has passed the Secondary School Certificate Examination
held in the month of February 2001 as a Regular/Private candidate and qualified in the following subjects:

COMPONENT I

1. Urdu & Sindhi Salees or Sindhi & Urdu Salees or English Literature & Urdu Salees / Geography of Pakistan
2. English
3. Pakistan Studies
4. Islamiyat

COMPONENT II

- | Science Group | General Group |
|----------------|------------------------|
| 1. Physics | 1. General Science |
| 2. Chemistry | 2. General Mathematics |
| 3. Mathematics | 3. _____ |
| 4. Biology | 4. _____ |

COMPONENT III

He/She offered _____
as a vocational subject under
this Component and has been
awarded Grade _____
by his/her Institution on the
basis of internal assessment.

The candidate obtained "B" Grade by securing 540 Marks out of 850 Marks. The Examination was taken by the candidate as a whole/in parts.
His/Her date of birth as recorded in the admission form is 01st June one thousand nine hundred and Eighty Four.
His/Her marks of identification are _____

Sukkur, Sindh.

Dated 16 JUL 2003

[Signature]
Controller of Examinations.

[Signature]
Secretary

BOARD OF INTERMEDIATE AND SECONDARY EDUCATION
SUKKUR, SINDH

Book No. HS 02929
Seat No. 45423



Certificate No. HS 292849
Group Pre-Medical

HIGHER SECONDARY CERTIFICATE EXAMINATION, 2003
ANNUAL/SUPPLEMENTARY

This is to certify that Adil Manzoor
Son/Daughter of Manzoor, Soomro
a student of Public School, Sukkur
passed the HIGHER SECONDARY CERTIFICATE EXAMINATION
of the Board of Intermediate & Secondary Education, Sukkur, held in the
month of April 2003

He/She was placed in "B" Grade by securing 762

Marks out of 1100/1200 Marks.

The Examination was taken as a whole/in parts.

His/Her marks of identification are _____

Sukkur, Sindh.
Dated: 3-8-2005


Controller of Examinations


Secretary

APPENDIX - XIV
FORM P-I

The Pakistan Citizenship Act 1951 (11 of 1951) & Rule made there under
(Vide Rule 23)

CERTIFICATE OF DOMICILE

Whereas _____ s/o _____
(in block letters)

has applied for a certificate of domicile under the Pakistan Citizenship Act 1951 (11 of 1951) alleging with respect to himself/herself the particulars set out below, and has satisfied the undersigned that the condition said in Section 17 of the said Act for the grant of a certificate of domicile are fulfilled in said _____ case.

Now therefore, in pursuance of the powers conferred by the said Act and the rules made there under, the undersigned hereby grants to the said _____ this certificate of domicile.

In witness whereof, I have here to subscribed my name this day 5 of July 1967

Name: _____
Executive District Officer
(Revenue) Sukkur.

PARTICULARS RELATING TO THE APPLICANT

Full Name: _____
Father's Name: _____
Address in Pakistan: _____
Address in the country outside Pakistan: _____
(Place _____ Taluka _____ Distt: _____)
(Prov / Admn.) _____
Place of Domicile: _____
Date of arrival in the place of domicile: _____
Married / Single / Widow / Widower. _____
Name of wife of husband. _____
Names of children & their ages: _____
Trade of Occupation: _____
Remarks of Identification: _____
Name: _____
Executive District Officer
(Revenue) Sukkur.
Date: _____



E-2330
25.6.83

FORM "C"
[(SEE RULE 5) (I) (A)]

Form Of Certificate of Permanent Residence in the Province of Sindh for the purpose of admission to an Educational Institution specified in rule 2 (I) of the Sindh Permanent Resident Certificate Rules, 1971.

C E R T I F I C A T E

I hereby certify that for the reasons given below,

Mr/Mrs/Miss Adeel Manzoor S/O Manzoor Ahmed Soomro has his/her

Permanent resident in Shahdadi Mahalla Rahri

(here enter name of place) Sukkur

District in the Province of Sindh.

This certificate is granted solely for the purposes of admission to an Educational Institution in Sindh.

(HERE ENTER REASONS)

1. Born at: Rahri.
2. Educated at: Sukkur.
3. Permanently settled at: Rahri.



Name: (Dr.) Saeed Ahmed Mangrojo

**Executive District Officer
(Revenue), Sukkur.**

Place: Sukkur.

Dated: 25.6.83.

S-2320
25-6-83

FORM "D"
{(SEE RULES 5) (I) (A)}

Form Of Certificate of Permanent Residence certificate in
the Province of Sindh for the purpose the recruitment to the Public
Service in Sindh.

CERTIFICATE

I hereby certify that for the reasons given below

Mr/Mrs/Miss. Adeel Manzoor S/o Munzeer Ahmed Soomro
has his/her, Permanent resident in Shahmedee Mohalla Rahel
(here enter in name of place) Sukkur District in the
province of Sindh.

This certificate is granted solely for the purposes of
recruitment to the Public Service in Sindh.

(HERE ENTER REASONS)

1. Born at: Rahel.
2. Educated at: Sukkur.
3. Permanently settled at: Rahel.



25/6/2003

Name: (Dr/Saeed Ahmed Mangracho)

Executive District Officer
(Revenue), Sukkur.

Place: Sukkur.

Dated: 25-6-2003

S.A. JUNE 2003



SINDH MASS TRANSIT AUTHORITY
GOVERNMENT OF SINDH

C/L		
E/L		
S/L		

LEAVE APPLICATION

EMPLOYEE PERSONAL NO. _____

Name of Applicant ADZEL MAZROOR 500MRO

Designation ACCOUNTS OFFICER Department FINANCE

Reason of Leave PERSONAL WORK AT HOME TOWN

Contact Number 03333071524 Date of Submission 7-12-2020

Start Date	21-12-2020	End Date	24-12-2020	Total Days	4 Days
------------	------------	----------	------------	------------	--------

Signature of Applicant

Signature of Line Manager

Signature of Admin & HR

may kindly approve



Off: 021-99332911

Sindh Mass Transit Authority
Transport & Mass Transit Department
Government of Sindh

C/L	<input checked="" type="checkbox"/>
E/L	<input type="checkbox"/>
S/L	<input type="checkbox"/>
A/L	<input type="checkbox"/>

LEAVE APPLICATION

EMPLOYEE PERSONAL NO. _____
Name of Applicant ADTEL MANJODR. SOOMRO
Designation ACCOUNT OFFICER
Reason of Leave PERSONAL Reason
Contact Number 0333-3071524
Date of Submission _____

Start Date	<u>29-09-2020</u>
End Date	<u>30-09-2020</u>
Total Days	<u>01</u>

Signature of Applicant

Signature of Line Manager

Signature of Admin & HR



Off: 021-99332911

SINDH MASS TRANSIT AUTHORITY
TRANSPORT & MASS TRANSIT DEPARTMENT
GOVERNMENT OF SINDH

C/L	✓
E/L	
S/L	
A/L	

LEAVE APPLICATION

EMPLOYEE PERSONAL NO. _____
Name of Applicant ADTEL MANZOR SOOMRO
Designation ACCOUNT OPERATOR Department TRANSPORT
Reason of Leave DOMESTIC WORK AT SUIKRU
Contact Number 0333075224 Date of Submission 14-09-2020

Start Date	21-09-2020	End Date	25-09-2020	Total Days	05
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Signature of Applicant

Signature of Line Manager

Signature of Admin & HR

14/09/20



SINDH MASS TRANSIT AUTHORITY
TRANSPORT & MASS TRANSIT DEPARTMENT
GOVERNMENT OF SINDH

C/L	
E/L	
S/L	
A/L	

LEAVE APPLICATION

EMPLOYEE PERSONAL NO.

Name of Applicant ADIEL MAN 2002 SOMRO
Designation ACCOUNT OFFICER
Reason of Leave Personal
Contact Number _____
Date of Submission 5-July-2021

Start Date	12-7-2021
End Date	16-7-2021
Total Days	5

Signature of Applicant

Signature of Line Manager

Signature of Admin & HR

Designation	Name	Date	Clock In	Clock Out Late	Absent	Exception Department
Accounts Officer	Adeel Manzoor	01-Dec-21	09:50	17:20		Finance & Account
Accounts Officer	Adeel Manzoor	02-Dec-21	10:00	20:43	01:00	Finance & Account
Accounts Officer	Adeel Manzoor	03-Dec-21	09:33	17:52		Finance & Account
Accounts Officer	Adeel Manzoor	06-Dec-21	09:43	19:39		Finance & Account
Accounts Officer	Adeel Manzoor	07-Dec-21	09:43	19:52		Finance & Account
Accounts Officer	Adeel Manzoor	08-Dec-21	09:51	17:58		Finance & Account
Accounts Officer	Adeel Manzoor	09-Dec-21	09:51			Finance & Account
Accounts Officer	Adeel Manzoor	10-Dec-21	10:13		01:13	Finance & Account
Accounts Officer	Adeel Manzoor	13-Dec-21			True	Finance & Account
Accounts Officer	Adeel Manzoor	14-Dec-21	09:55	19:42		Finance & Account
Accounts Officer	Adeel Manzoor	15-Dec-21	10:00	22:56	01:00	Finance & Account
Accounts Officer	Adeel Manzoor	16-Dec-21		20:07	01:01	Finance & Account
Accounts Officer	Adeel Manzoor	17-Dec-21			True	Finance & Account
Accounts Officer	Adeel Manzoor	20-Dec-21		20:14	01:01	Finance & Account
Accounts Officer	Adeel Manzoor	21-Dec-21	09:30	20:33		Finance & Account
Accounts Officer	Adeel Manzoor	22-Dec-21		20:24		Finance & Account
Accounts Officer	Adeel Manzoor	23-Dec-21	09:40	21:20		Finance & Account
Accounts Officer	Adeel Manzoor	24-Dec-21	09:50	20:50		Finance & Account
Accounts Officer	Adeel Manzoor	28-Dec-21				Casual Let Finance & Account
Accounts Officer	Adeel Manzoor	29-Dec-21				Casual Let Finance & Account
Accounts Officer	Adeel Manzoor	30-Dec-21				Casual Let Finance & Account
Accounts Officer	Adeel Manzoor	31-Dec-21				Casual Let Finance & Account

To,

The Managing Director,
Sindh Mass Transit Authority (SMTA),
Karachi.

Subject: Request for Four (04) Days Leave Due To Personal Work At Home

R/Sir,

With due respect it is state that I have an important work at home that is why I will not be able to come office due to the subject reasons. In this regard, I request to grant me leave of four days w.e.f 28-12-2021 to 31-12-2021.

I Shall be thankful to you for considering my application.

Recommended but a subject
of availability of a emergency

Adeel Manzoor Soomro
Accounts Officer
SMTA


24/12/21


24/12/21


24/12/21

Accounts Officer	Adeel Manzoor	03-Jan-22	10:21	17:46	01:21	Admin & Finance
Accounts Officer	Adeel Manzoor	04-Jan-22	10:18	19:02	01:18	Admin & Finance
Accounts Officer	Adeel Manzoor	05-Jan-22	09:56			Admin & Finance
Accounts Officer	Adeel Manzoor	06-Jan-22	09:58	19:07		Admin & Finance
Accounts Officer	Adeel Manzoor	07-Jan-22	10:51	18:41	01:51	Admin & Finance
Accounts Officer	Adeel Manzoor	10-Jan-22	09:58	19:35		Admin & Finance
Accounts Officer	Adeel Manzoor	11-Jan-22	10:34	20:33	01:01	Admin & Finance
Accounts Officer	Adeel Manzoor	12-Jan-22	10:34	20:21	01:34	Admin & Finance
Accounts Officer	Adeel Manzoor	13-Jan-22	AG	19:32	01:01	Admin & Finance
Accounts Officer	Adeel Manzoor	14-Jan-22	10:20	20:08	01:20	Admin & Finance
Accounts Officer	Adeel Manzoor	17-Jan-22	10:12	21:06	01:12	Admin & Finance
Accounts Officer	Adeel Manzoor	18-Jan-22	09:48	19:34		Admin & Finance
Accounts Officer	Adeel Manzoor	19-Jan-22	10:14	19:40	01:14	Admin & Finance
Accounts Officer	Adeel Manzoor	20-Jan-22	AG	20:20	01:01	Admin & Finance
Accounts Officer	Adeel Manzoor	21-Jan-22	10:07	18:22	01:07	Admin & Finance
Accounts Officer	Adeel Manzoor	24-Jan-22	10:09		01:09	Admin & Finance
Accounts Officer	Adeel Manzoor	25-Jan-22	09:58	20:43		Admin & Finance
Accounts Officer	Adeel Manzoor	26-Jan-22	AG	18:24	01:01	Admin & Finance
Accounts Officer	Adeel Manzoor	27-Jan-22	09:59	21:43		Admin & Finance
Accounts Officer	Adeel Manzoor	28-Jan-22	09:57	20:06		Admin & Finance
Accounts Officer	Adeel Manzoor	31-Jan-22	09:51	20:38		Admin & Finance

Designation	Name	Date	Clock In	Clock Out	Late	Absent	Exception	Department
Accounts Officer	Adeel Manzoor	01-Mar-22	09:54	20:04				Admin & Finance
Accounts Officer	Adeel Manzoor	02-Mar-22	09:53	20:05				Admin & Finance
Accounts Officer	Adeel Manzoor	03-Mar-22	09:52	19:08				Admin & Finance
Accounts Officer	Adeel Manzoor	04-Mar-22	09:55	17:56				Admin & Finance
Accounts Officer	Adeel Manzoor	07-Mar-22	10:07	20:32		01:07		Admin & Finance
Accounts Officer	Adeel Manzoor	08-Mar-22	10:00	20:21		01:00		Admin & Finance
Accounts Officer	Adeel Manzoor	09-Mar-22	09:29					Admin & Finance
Accounts Officer	Adeel Manzoor	10-Mar-22	09:56	21:03				Admin & Finance
Accounts Officer	Adeel Manzoor	11-Mar-22	09:58	19:48				Admin & Finance
Accounts Officer	Adeel Manzoor	14-Mar-22	09:21	21:30				Admin & Finance
Accounts Officer	Adeel Manzoor	15-Mar-22	11:56	18:29		02:56		Admin & Finance
Accounts Officer	Adeel Manzoor	16-Mar-22	09:50	18:33				Admin & Finance
Accounts Officer	Adeel Manzoor	17-Mar-22	09:56	20:33				Admin & Finance
Accounts Officer	Adeel Manzoor	18-Mar-22	09:59	23:07				Admin & Finance
Accounts Officer	Adeel Manzoor	21-Mar-22	10:37	17:32		01:37		Admin & Finance
Accounts Officer	Adeel Manzoor	22-Mar-22	09:56	20:21				Admin & Finance
Accounts Officer	Adeel Manzoor	24-Mar-22		21:21		01:01		Admin & Finance
Accounts Officer	Adeel Manzoor	25-Mar-22	09:50	17:37				Admin & Finance
Accounts Officer	Adeel Manzoor	28-Mar-22		17:09		01:01		Admin & Finance
Accounts Officer	Adeel Manzoor	29-Mar-22		16:57		01:01		Admin & Finance
Accounts Officer	Adeel Manzoor	30-Mar-22	09:51	17:22				Admin & Finance
Accounts Officer	Adeel Manzoor	31-Mar-22	09:53					Admin & Finance

Designation	Name	Date	Clock In	Clock Out	Late	Absent	Exception	Department
Accounts Officer	Adeel Manzoor	01-Feb-22	09:43	21:03				Admin & Finance
Accounts Officer	Adeel Manzoor	02-Feb-22	10:19	19:52	01:19			Admin & Finance
Accounts Officer	Adeel Manzoor	03-Feb-22	09:33	19:53				Admin & Finance
Accounts Officer	Adeel Manzoor	04-Feb-22	09:44	19:57				Admin & Finance
Accounts Officer	Adeel Manzoor	07-Feb-22	10:14	17:11	01:14			Admin & Finance
Accounts Officer	Adeel Manzoor	08-Feb-22	10:04	19:47	01:04			Admin & Finance
Accounts Officer	Adeel Manzoor	09-Feb-22		20:07	01:01			Admin & Finance
Accounts Officer	Adeel Manzoor	10-Feb-22	09:40	17:31				Admin & Finance
Accounts Officer	Adeel Manzoor	11-Feb-22					CL	Admin & Finance
Accounts Officer	Adeel Manzoor	14-Feb-22	11:51	17:48	02:51			Admin & Finance
Accounts Officer	Adeel Manzoor	15-Feb-22	09:44	19:37				Admin & Finance
Accounts Officer	Adeel Manzoor	16-Feb-22	09:57	18:20				Admin & Finance
Accounts Officer	Adeel Manzoor	17-Feb-22	09:46	19:30				Admin & Finance
Accounts Officer	Adeel Manzoor	18-Feb-22	09:49	19:28				Admin & Finance
Accounts Officer	Adeel Manzoor	21-Feb-22	09:38	19:40				Admin & Finance
Accounts Officer	Adeel Manzoor	22-Feb-22	09:49	18:11				Admin & Finance
Accounts Officer	Adeel Manzoor	23-Feb-22	10:24	20:26	01:24			Admin & Finance
Accounts Officer	Adeel Manzoor	24-Feb-22	10:31		01:31			Admin & Finance
Accounts Officer	Adeel Manzoor	25-Feb-22	10:19	19:52	01:19			Admin & Finance

Designation	Name	Date	Clock In	Clock Out	Absent	Exception	Department
Accounts Officer	Adeel Manzoor	(02-Nov-20	09:13	18:01			Finance & Accounts
Accounts Officer	Adeel Manzoor	(03-Nov-20				Other	Finance & Accounts
Accounts Officer	Adeel Manzoor	(04-Nov-20	09:29	17:44		Other	Finance & Accounts
Accounts Officer	Adeel Manzoor	(05-Nov-20	09:12	17:20			Finance & Accounts
Accounts Officer	Adeel Manzoor	(06-Nov-20	09:24	17:05			Finance & Accounts
Accounts Officer	Adeel Manzoor	(09-Nov-20	09:24	19:30			Finance & Accounts
Accounts Officer	Adeel Manzoor	(10-Nov-20	09:28	19:15			Finance & Accounts
Accounts Officer	Adeel Manzoor	(11-Nov-20	09:25	18:46			Finance & Accounts
Accounts Officer	Adeel Manzoor	(12-Nov-20	09:16	19:18			Finance & Accounts
Accounts Officer	Adeel Manzoor	(13-Nov-20	09:09	17:27			Finance & Accounts
Accounts Officer	Adeel Manzoor	(16-Nov-20	09:20	19:31			Finance & Accounts
Accounts Officer	Adeel Manzoor	(17-Nov-20	09:40	18:25			Finance & Accounts
Accounts Officer	Adeel Manzoor	(18-Nov-20	09:13				Finance & Accounts
Accounts Officer	Adeel Manzoor	(19-Nov-20	09:40	17:07			Finance & Accounts
Accounts Officer	Adeel Manzoor	(20-Nov-20	09:15	17:17			Finance & Accounts
Accounts Officer	Adeel Manzoor	(23-Nov-20	09:08	17:03			Finance & Accounts
Accounts Officer	Adeel Manzoor	(24-Nov-20	09:13				Finance & Accounts
Accounts Officer	Adeel Manzoor	(25-Nov-20	09:16	17:04			Finance & Accounts
Accounts Officer	Adeel Manzoor	(26-Nov-20	09:05	17:00			Finance & Accounts
Accounts Officer	Adeel Manzoor	(27-Nov-20	09:20	17:00			Finance & Accounts
Accounts Officer	Adeel Manzoor	(30-Nov-20	09:16				Finance & Accounts

SNO	Designation	Name	Date	Clock In	Clock Out	Late	Absent	Exception	Department
1	Accounts Officer	Adeel Manzoor (ACC. Off)	01-Dec-20	09:22	16:54				Finance & Accounts
2	Accounts Officer	Adeel Manzoor (ACC. Off)	02-Dec-20	09:25	21:39				Finance & Accounts
3	Accounts Officer	Adeel Manzoor (ACC. Off)	03-Dec-20	09:27	20:24				Finance & Accounts
4	Accounts Officer	Adeel Manzoor (ACC. Off)	04-Dec-20	09:28	17:03				Finance & Accounts
5	Accounts Officer	Adeel Manzoor (ACC. Off)	07-Dec-20	09:25	17:29				Finance & Accounts
6	Accounts Officer	Adeel Manzoor (ACC. Off)	08-Dec-20	09:21	18:37				Finance & Accounts
7	Accounts Officer	Adeel Manzoor (ACC. Off)	09-Dec-20	09:17	17:15				Finance & Accounts
8	Accounts Officer	Adeel Manzoor (ACC. Off)	10-Dec-20	09:27	18:34				Finance & Accounts
9	Accounts Officer	Adeel Manzoor (ACC. Off)	11-Dec-20	09:11					Finance & Accounts
10	Accounts Officer	Adeel Manzoor (ACC. Off)	14-Dec-20	09:35	17:57				Finance & Accounts
11	Accounts Officer	Adeel Manzoor (ACC. Off)	15-Dec-20	09:30					Finance & Accounts
12	Accounts Officer	Adeel Manzoor (ACC. Off)	16-Dec-20	09:29	19:10				Finance & Accounts
13	Accounts Officer	Adeel Manzoor (ACC. Off)	17-Dec-20	10:00				01:00	Finance & Accounts
14	Accounts Officer	Adeel Manzoor (ACC. Off)	18-Dec-20	09:33					Finance & Accounts
15	Accounts Officer	Adeel Manzoor (ACC. Off)	21-Dec-20						Annual Leave
16	Accounts Officer	Adeel Manzoor (ACC. Off)	22-Dec-20						Finance & Accounts
17	Accounts Officer	Adeel Manzoor (ACC. Off)	23-Dec-20						Annual Leave
18	Accounts Officer	Adeel Manzoor (ACC. Off)	24-Dec-20						Finance & Accounts
19	Accounts Officer	Adeel Manzoor (ACC. Off)	28-Dec-20	10:06				01:06	Finance & Accounts
20	Accounts Officer	Adeel Manzoor (ACC. Off)	29-Dec-20	10:08				01:08	Finance & Accounts
21	Accounts Officer	Adeel Manzoor (ACC. Off)	30-Dec-20						Finance & Accounts
22	Accounts Officer	Adeel Manzoor (ACC. Off)	31-Dec-20						Finance & Accounts

S. No	Designation	Name	Date	Clock In	Clock Out	Late	Absent	Exception	Department
1	Accounts Officer	Adeel Manzoor (ACC. O 01-Jan-21	09:12	18:06				True	Finance & Accounts
2	Accounts Officer	Adeel Manzoor (ACC. O 04-Jan-21	09:55	18:12					Finance & Accounts
3	Accounts Officer	Adeel Manzoor (ACC. O 05-Jan-21	09:38	18:05					Finance & Accounts
4	Accounts Officer	Adeel Manzoor (ACC. O 06-Jan-21	09:33						Finance & Accounts
5	Accounts Officer	Adeel Manzoor (ACC. O 07-Jan-21	09:50	17:23					Finance & Accounts
6	Accounts Officer	Adeel Manzoor (ACC. O 08-Jan-21	10:15	18:02			01:15		Finance & Accounts
7	Accounts Officer	Adeel Manzoor (ACC. O 11-Jan-21	09:33	18:11					Finance & Accounts
8	Accounts Officer	Adeel Manzoor (ACC. O 12-Jan-21	09:51	17:55					Finance & Accounts
9	Accounts Officer	Adeel Manzoor (ACC. O 13-Jan-21	09:57	17:34					Finance & Accounts
10	Accounts Officer	Adeel Manzoor (ACC. O 14-Jan-21	09:44	16:43					Finance & Accounts
11	Accounts Officer	Adeel Manzoor (ACC. O 15-Jan-21	10:31	19:37			01:31		Finance & Accounts
12	Accounts Officer	Adeel Manzoor (ACC. O 18-Jan-21	09:41	17:53					Finance & Accounts
13	Accounts Officer	Adeel Manzoor (ACC. O 19-Jan-21	09:29	17:49					Finance & Accounts
14	Accounts Officer	Adeel Manzoor (ACC. O 20-Jan-21	09:29	18:03					Finance & Accounts
15	Accounts Officer	Adeel Manzoor (ACC. O 21-Jan-21	09:46	17:22					Finance & Accounts
16	Accounts Officer	Adeel Manzoor (ACC. O 22-Jan-21		18:53				True	Finance & Accounts
17	Accounts Officer	Adeel Manzoor (ACC. O 25-Jan-21	10:10	17:48			01:10		Finance & Accounts
18	Accounts Officer	Adeel Manzoor (ACC. O 26-Jan-21	09:45	17:33					Finance & Accounts
19	Accounts Officer	Adeel Manzoor (ACC. O 27-Jan-21	09:58						Finance & Accounts
20	Accounts Officer	Adeel Manzoor (ACC. O 28-Jan-21							Finance & Accounts
21	Accounts Officer	Adeel Manzoor (ACC. O 29-Jan-21							Finance & Accounts

SNO	Designation	Name	Date	Clock In	Clock Out	Late	Absent	Exception	Department
1	Accounts Officer	Adeel Manzoor (ACC. Off)	01-Feb-21	09:47	18:10				Finance & Accounts
2	Accounts Officer	Adeel Manzoor (ACC. Off)	02-Feb-21	09:35	17:53				Finance & Accounts
3	Accounts Officer	Adeel Manzoor (ACC. Off)	03-Feb-21	09:44	17:15				Finance & Accounts
4	Accounts Officer	Adeel Manzoor (ACC. Off)	04-Feb-21	09:26	17:16				Finance & Accounts
5	Accounts Officer	Adeel Manzoor (ACC. Off)	08-Feb-21	10:44	17:57	01:44			Finance & Accounts
6	Accounts Officer	Adeel Manzoor (ACC. Off)	09-Feb-21	09:55	17:52				Finance & Accounts
7	Accounts Officer	Adeel Manzoor (ACC. Off)	10-Feb-21	09:53	17:13				Finance & Accounts
8	Accounts Officer	Adeel Manzoor (ACC. Off)	11-Feb-21	10:00	17:18				Finance & Accounts
9	Accounts Officer	Adeel Manzoor (ACC. Off)	12-Feb-21	10:25	18:13	01:25			Finance & Accounts
10	Accounts Officer	Adeel Manzoor (ACC. Off)	15-Feb-21	09:56	18:32				Finance & Accounts
11	Accounts Officer	Adeel Manzoor (ACC. Off)	16-Feb-21	09:35					Finance & Accounts
12	Accounts Officer	Adeel Manzoor (ACC. Off)	17-Feb-21	09:58					Finance & Accounts
13	Accounts Officer	Adeel Manzoor (ACC. Off)	18-Feb-21	09:51	17:53				Finance & Accounts
14	Accounts Officer	Adeel Manzoor (ACC. Off)	19-Feb-21	09:58	17:50				Finance & Accounts
15	Accounts Officer	Adeel Manzoor (ACC. Off)	22-Feb-21	09:46	17:46				Finance & Accounts
16	Accounts Officer	Adeel Manzoor (ACC. Off)	23-Feb-21	09:58	17:46				Finance & Accounts
17	Accounts Officer	Adeel Manzoor (ACC. Off)	24-Feb-21	09:52	18:43				Finance & Accounts
18	Accounts Officer	Adeel Manzoor (ACC. Off)	25-Feb-21	09:56	17:44				Finance & Accounts
19	Accounts Officer	Adeel Manzoor (ACC. Off)	26-Feb-21	09:51	18:46				Finance & Accounts

Designation	Name	Date	Clock In	Clock Out	Late	Absent	Exception	Department
Accounts Officer	Adeel Manzoor (ACC. Off)	03/05/2021	09:29					Finance & Accounts
Accounts Officer	Adeel Manzoor (ACC. Off)	04/05/2021	09:05	21:37				Finance & Accounts
Accounts Officer	Adeel Manzoor (ACC. Off)	05/05/2021	09:27	18:40				Finance & Accounts
Accounts Officer	Adeel Manzoor (ACC. Off)	06/05/2021	09:40	16:14				Finance & Accounts
Accounts Officer	Adeel Manzoor (ACC. Off)	07/05/2021	09:30	17:45				Finance & Accounts
Accounts Officer	Adeel Manzoor (ACC. Off)	17/05/2021	09:44					Finance & Accounts
Accounts Officer	Adeel Manzoor (ACC. Off)	18/05/2021	09:57	17:15				Finance & Accounts
Accounts Officer	Adeel Manzoor (ACC. Off)	19/05/2021	10:00	20:57				Finance & Accounts
Accounts Officer	Adeel Manzoor (ACC. Off)	20/05/2021	09:58	19:25				Finance & Accounts
Accounts Officer	Adeel Manzoor (ACC. Off)	21/05/2021	11:06	20:53			02:06	Finance & Accounts
Accounts Officer	Adeel Manzoor (ACC. Off)	24/05/2021	09:53	17:32				Finance & Accounts
Accounts Officer	Adeel Manzoor (ACC. Off)	25/05/2021	10:00	19:43				Finance & Accounts
Accounts Officer	Adeel Manzoor (ACC. Off)	26/05/2021	10:00	20:18				Finance & Accounts
Accounts Officer	Adeel Manzoor (ACC. Off)	27/05/2021	09:58	19:18				Finance & Accounts
Accounts Officer	Adeel Manzoor (ACC. Off)	28/05/2021		20:37			01:00	Finance & Accounts
Accounts Officer	Adeel Manzoor (ACC. Off)	31/05/2021	10:11	21:02				Finance & Accounts

Date	Designation	Name	Clock In	Clock Out Late	Absent	Exception	Department
01-Mar-21	Accounts Officer	Adeel Manzoor (ACC. Off 09:53	17:03	17:17			Finance & Accounts
02-Mar-21	Accounts Officer	Adeel Manzoor (ACC. Off 09:28	17:38	17:17			Finance & Accounts
03-Mar-21	Accounts Officer	Adeel Manzoor (ACC. Off 09:53	17:01	17:38			Finance & Accounts
04-Mar-21	Accounts Officer	Adeel Manzoor (ACC. Off 09:49	16:58	17:01			Finance & Accounts
05-Mar-21	Accounts Officer	Adeel Manzoor (ACC. Off 09:52	17:25	16:58			Finance & Accounts
08-Mar-21	Accounts Officer	Adeel Manzoor (ACC. Off 09:57	17:41	17:25			Finance & Accounts
09-Mar-21	Accounts Officer	Adeel Manzoor (ACC. Off 09:58	17:40	17:41			Finance & Accounts
10-Mar-21	Accounts Officer	Adeel Manzoor (ACC. Off 09:51	18:09	17:40			Finance & Accounts
11-Mar-21	Accounts Officer	Adeel Manzoor (ACC. Off 10:00	17:55	18:09			Finance & Accounts
12-Mar-21	Accounts Officer	Adeel Manzoor (ACC. Off 09:58	17:18	17:55			Finance & Accounts
15-Mar-21	Accounts Officer	Adeel Manzoor (ACC. Off 09:55		17:18			Finance & Accounts
16-Mar-21	Accounts Officer	Adeel Manzoor (ACC. Off 09:57			01:08		Finance & Accounts
17-Mar-21	Accounts Officer	Adeel Manzoor (ACC. Off 10:08					Finance & Accounts
18-Mar-21	Accounts Officer	Adeel Manzoor (ACC. Off 09:51					Finance & Accounts
19-Mar-21	Accounts Officer	Adeel Manzoor (ACC. Off 10:16	17:51		01:16		Finance & Accounts
22-Mar-21	Accounts Officer	Adeel Manzoor (ACC. Off 10:00					Finance & Accounts
24-Mar-21	Accounts Officer	Adeel Manzoor (ACC. Off 09:45					Finance & Accounts
25-Mar-21	Accounts Officer	Adeel Manzoor (ACC. Off 09:46					Finance & Accounts
26-Mar-21	Accounts Officer	Adeel Manzoor (ACC. Off 09:47	17:48				Finance & Accounts
29-Mar-21	Accounts Officer	Adeel Manzoor (ACC. Off 09:58	17:34				Finance & Accounts
30-Mar-21	Accounts Officer	Adeel Manzoor (ACC. Off 09:54	17:06				Finance & Accounts
31-Mar-21	Accounts Officer	Adeel Manzoor (ACC. Off 09:58	17:57				Finance & Accounts

Designation	Name	Date	Clock In	Clock Out Late	Absent	Exception	Department
Accounts Officer	Adeel Manzoor (ACC. Off)	01-Jun-21	10:00	20:58			Finance & Accounts
Accounts Officer	Adeel Manzoor (ACC. Off)	02-Jun-21	10:00	20:57			Finance & Accounts
Accounts Officer	Adeel Manzoor (ACC. Off)	03-Jun-21	09:53	20:48			Finance & Accounts
Accounts Officer	Adeel Manzoor (ACC. Off)	04-Jun-21	09:59	18:39			Finance & Accounts
Accounts Officer	Adeel Manzoor (ACC. Off)	07-Jun-21	09:57	22:32			Finance & Accounts
Accounts Officer	Adeel Manzoor (ACC. Off)	08-Jun-21	10:00				Finance & Accounts
Accounts Officer	Adeel Manzoor (ACC. Off)	09-Jun-21	11:41	22:29	02:41		Finance & Accounts
Accounts Officer	Adeel Manzoor (ACC. Off)	10-Jun-21	09:58	21:35			Finance & Accounts
Accounts Officer	Adeel Manzoor (ACC. Off)	11-Jun-21	10:00	20:55			Finance & Accounts
Accounts Officer	Adeel Manzoor (ACC. Off)	14-Jun-21	09:03	20:37			Finance & Accounts
Accounts Officer	Adeel Manzoor (ACC. Off)	15-Jun-21	09:58	19:24			Finance & Accounts
Accounts Officer	Adeel Manzoor (ACC. Off)	16-Jun-21	10:00	18:05			Finance & Accounts
Accounts Officer	Adeel Manzoor (ACC. Off)	17-Jun-21	09:56	18:50			Finance & Accounts
Accounts Officer	Adeel Manzoor (ACC. Off)	18-Jun-21	09:59				Finance & Accounts
Accounts Officer	Adeel Manzoor (ACC. Off)	21-Jun-21	09:58	20:11			Finance & Accounts
Accounts Officer	Adeel Manzoor (ACC. Off)	22-Jun-21	11:00	21:26	02:00		Finance & Accounts
Accounts Officer	Adeel Manzoor (ACC. Off)	23-Jun-21	10:00				Finance & Accounts
Accounts Officer	Adeel Manzoor (ACC. Off)	24-Jun-21	10:00				Finance & Accounts
Accounts Officer	Adeel Manzoor (ACC. Off)	25-Jun-21	10:09	20:57	01:09		Finance & Accounts
Accounts Officer	Adeel Manzoor (ACC. Off)	28-Jun-21	09:52				Finance & Accounts
Accounts Officer	Adeel Manzoor (ACC. Off)	29-Jun-21	09:53	17:13			Finance & Accounts
Accounts Officer	Adeel Manzoor (ACC. Off)	30-Jun-21	10:11	17:09	01:11		Finance & Accounts

Designation	Name	Date	Clock In	Clock Out	Late	Absent	Exception	Department
Accounts Officer	Adeel Manzoor (ACC. C 01-Jul-21	09:55	17:31					Finance & Accounts
Accounts Officer	Adeel Manzoor (ACC. C 02-Jul-21	11:04	19:42			02:04		Finance & Accounts
Accounts Officer	Adeel Manzoor (ACC. C 05-Jul-21	09:59						Finance & Accounts
Accounts Officer	Adeel Manzoor (ACC. C 06-Jul-21	09:57	17:49					Finance & Accounts
Accounts Officer	Adeel Manzoor (ACC. C 07-Jul-21	10:30				01:30		Finance & Accounts
Accounts Officer	Adeel Manzoor (ACC. C 08-Jul-21	09:58	17:31					Finance & Accounts
Accounts Officer	Adeel Manzoor (ACC. C 09-Jul-21	10:42	17:00			01:42		Finance & Accounts
Accounts Officer	Adeel Manzoor (ACC. C 12-Jul-21							Finance & Accounts
Accounts Officer	Adeel Manzoor (ACC. C 13-Jul-21							Finance & Accounts
Accounts Officer	Adeel Manzoor (ACC. C 14-Jul-21							Finance & Accounts
Accounts Officer	Adeel Manzoor (ACC. C 15-Jul-21							Finance & Accounts
Accounts Officer	Adeel Manzoor (ACC. C 16-Jul-21							Finance & Accounts
Accounts Officer	Adeel Manzoor (ACC. C 19-Jul-21	10:00						Finance & Accounts
Accounts Officer	Adeel Manzoor (ACC. C 23-Jul-21	10:49				01:49		Finance & Accounts
Accounts Officer	Adeel Manzoor (ACC. C 26-Jul-21	09:59	19:31					Finance & Accounts
Accounts Officer	Adeel Manzoor (ACC. C 27-Jul-21	10:00	17:52					Finance & Accounts
Accounts Officer	Adeel Manzoor (ACC. C 28-Jul-21	09:59	17:14					Finance & Accounts
Accounts Officer	Adeel Manzoor (ACC. C 29-Jul-21	09:57						Finance & Accounts
Accounts Officer	Adeel Manzoor (ACC. C 30-Jul-21	11:04				02:04		Finance & Accounts
Casual Leave	Adeel Manzoor (ACC. C 13-Jul-21							Finance & Accounts
Casual Leave	Adeel Manzoor (ACC. C 14-Jul-21							Finance & Accounts
Casual Leave	Adeel Manzoor (ACC. C 15-Jul-21							Finance & Accounts
Casual Leave	Adeel Manzoor (ACC. C 16-Jul-21							Finance & Accounts
Casual Leave	Adeel Manzoor (ACC. C 19-Jul-21							Finance & Accounts
Casual Leave	Adeel Manzoor (ACC. C 23-Jul-21							Finance & Accounts
Casual Leave	Adeel Manzoor (ACC. C 26-Jul-21							Finance & Accounts
Casual Leave	Adeel Manzoor (ACC. C 27-Jul-21							Finance & Accounts
Casual Leave	Adeel Manzoor (ACC. C 28-Jul-21							Finance & Accounts
Casual Leave	Adeel Manzoor (ACC. C 29-Jul-21							Finance & Accounts
Casual Leave	Adeel Manzoor (ACC. C 30-Jul-21							Finance & Accounts

Designation	Name	Date	Clock In	Clock Out	Late	Absent	Exception	Department
Accounts Officer	Adeel Manzoor	01-Apr-22	09:59	20:49				Admin & Finance
Accounts Officer	Adeel Manzoor	04-Apr-22				True		Admin & Finance
Accounts Officer	Adeel Manzoor	05-Apr-22	10:00	16:53				Admin & Finance
Accounts Officer	Adeel Manzoor	06-Apr-22		16:58				Admin & Finance
Accounts Officer	Adeel Manzoor	07-Apr-22	09:59	18:31	01:01			Admin & Finance
Accounts Officer	Adeel Manzoor	08-Apr-22	09:37	16:51				Admin & Finance
Accounts Officer	Adeel Manzoor	11-Apr-22	10:20	20:32	01:20			Admin & Finance
Accounts Officer	Adeel Manzoor	12-Apr-22	09:51	17:37				Admin & Finance
Accounts Officer	Adeel Manzoor	13-Apr-22	09:59	17:29				Admin & Finance
Accounts Officer	Adeel Manzoor	14-Apr-22	09:55	16:16				Admin & Finance
Accounts Officer	Adeel Manzoor	15-Apr-22	09:50					Admin & Finance
Accounts Officer	Adeel Manzoor	18-Apr-22	10:12	16:36	01:12			Admin & Finance
Accounts Officer	Adeel Manzoor	19-Apr-22	09:47	17:01				Admin & Finance
Accounts Officer	Adeel Manzoor	20-Apr-22	09:50	17:55				Admin & Finance
Accounts Officer	Adeel Manzoor	21-Apr-22	10:30	18:05	01:30			Admin & Finance
Accounts Officer	Adeel Manzoor	22-Apr-22	09:48	15:23				Admin & Finance
Accounts Officer	Adeel Manzoor	25-Apr-22	09:56	17:49				Admin & Finance
Accounts Officer	Adeel Manzoor	26-Apr-22	09:41	18:13				Admin & Finance
Accounts Officer	Adeel Manzoor	27-Apr-22	09:28	17:49				Admin & Finance
Accounts Officer	Adeel Manzoor	28-Apr-22	12:29	16:52	03:29			Admin & Finance
Accounts Officer	Adeel Manzoor	29-Apr-22	10:03		01:03			Admin & Finance

Description	Name	Date	Clock In	Clock Out	Late	Absent	Exception	Department
Accounts Officer	Adeel Manzoor	02-May-22				True		Admin & Finance
Accounts Officer	Adeel Manzoor	03-May-22				True		Admin & Finance
Accounts Officer	Adeel Manzoor	04-May-22				True		Admin & Finance
Accounts Officer	Adeel Manzoor	05-May-22				True		Admin & Finance
Accounts Officer	Adeel Manzoor	06-May-22	10:48	19:52	01:48			Admin & Finance
Accounts Officer	Adeel Manzoor	09-May-22	09:37	17:49				Admin & Finance
Accounts Officer	Adeel Manzoor	10-May-22	09:35	18:02				Admin & Finance
Accounts Officer	Adeel Manzoor	11-May-22	09:22	17:52				Admin & Finance
Accounts Officer	Adeel Manzoor	12-May-22	09:14	19:58				Admin & Finance
Accounts Officer	Adeel Manzoor	13-May-22	09:14	19:48				Admin & Finance
Accounts Officer	Adeel Manzoor	16-May-22	09:09	18:23				Admin & Finance
Accounts Officer	Adeel Manzoor	17-May-22	09:06	18:32				Admin & Finance
Accounts Officer	Adeel Manzoor	18-May-22	09:13	19:46				Admin & Finance
Accounts Officer	Adeel Manzoor	19-May-22	09:03	19:39				Admin & Finance
Accounts Officer	Adeel Manzoor	20-May-22	09:13	18:56				Admin & Finance
Accounts Officer	Adeel Manzoor	23-May-22	09:05	20:40				Admin & Finance
Accounts Officer	Adeel Manzoor	24-May-22	09:11	17:34				Admin & Finance
Accounts Officer	Adeel Manzoor	25-May-22	09:12	19:22				Admin & Finance
Accounts Officer	Adeel Manzoor	26-May-22	09:32	18:11				Admin & Finance
Accounts Officer	Adeel Manzoor	27-May-22	09:17	18:02				Admin & Finance
Accounts Officer	Adeel Manzoor	30-May-22	09:24	21:04				Admin & Finance
Accounts Officer	Adeel Manzoor	31-May-22	09:14					Admin & Finance

Designation	Name	Date	Clock In	Clock Out Late	Absent	Exception Department
Accounts Officer	Adeel Manzoor	01-Jun-22	09:07	19:06		Admin & Finance
Accounts Officer	Adeel Manzoor	02-Jun-22	09:15	18:53		Admin & Finance
Accounts Officer	Adeel Manzoor	03-Jun-22	09:17	17:52		Admin & Finance
Accounts Officer	Adeel Manzoor	06-Jun-22	09:13	17:39		Admin & Finance
Accounts Officer	Adeel Manzoor	07-Jun-22	09:18	17:55		Admin & Finance
Accounts Officer	Adeel Manzoor	08-Jun-22	09:18	18:16		Admin & Finance
Accounts Officer	Adeel Manzoor	09-Jun-22	08:58	19:19		Admin & Finance
Accounts Officer	Adeel Manzoor	10-Jun-22	09:08	21:13		Admin & Finance
Accounts Officer	Adeel Manzoor	13-Jun-22	09:12			Admin & Finance
Accounts Officer	Adeel Manzoor	14-Jun-22	09:33	22:09		Admin & Finance
Accounts Officer	Adeel Manzoor	15-Jun-22	09:43	19:13		Admin & Finance
Accounts Officer	Adeel Manzoor	16-Jun-22	09:30	20:04		Admin & Finance
Accounts Officer	Adeel Manzoor	17-Jun-22	09:22	18:57		Admin & Finance
Accounts Officer	Adeel Manzoor	20-Jun-22	09:28			Admin & Finance
Accounts Officer	Adeel Manzoor	21-Jun-22	09:37	20:54		Admin & Finance
Accounts Officer	Adeel Manzoor	22-Jun-22	09:26	17:59		Admin & Finance
Accounts Officer	Adeel Manzoor	23-Jun-22	09:43	22:14		Admin & Finance
Accounts Officer	Adeel Manzoor	24-Jun-22	09:19	21:39		Admin & Finance
Accounts Officer	Adeel Manzoor	27-Jun-22			True	Admin & Finance
Accounts Officer	Adeel Manzoor	28-Jun-22			CL	Admin & Finance
Accounts Officer	Adeel Manzoor	29-Jun-22			CL	Admin & Finance
Accounts Officer	Adeel Manzoor	30-Jun-22			CL	Admin & Finance

To,


The Managing Director,
Sindh Mass Transit Authority (SMTA),
Karachi.


Subject: REQUEST FOR THREE (3) DAYS LEAVE DUE TO EID-AL-ADHA CELEBRATION

R/Sir,

With all due respect, it is mentioned that I would be unable to report to work for three days since I will be traveling to my hometown to celebrate Eid al-Adha. In light of this, I am requesting leave beginning on July 13 and running until July 15, 2022.

I shall be thankful to you for considering my leave application.




Adeel Manzoor Soomro
Assistant Director Budget & Accounts
SMTA